

GENERAL ORDER No 47

EXECUTIVE COMMITTEE

A. Introduction.

This General Order establishes an Executive Committee as a Standing Committee of the Court. As the established policy of this Court is that all policy decisions are made by the Court as a whole, meetings of the Executive Committee shall not be a substitute for the regular monthly meetings of the Court, and any judge may have an item placed on the agenda for discussion at a regular monthly meeting.

B. Membership.

The Executive Committee of the Court shall be a Standing Committee of the United States District Court for the Northern District of California. The Executive Committee shall consist of five voting members and two *ex officio* members as follows:

1. The Chief Judge, who will serve as Chair of the Executive Committee;
2. The Judge designated as successor Chief Judge pursuant to 28 U.S.C. § 136(e);
3. A Judge sitting in the San Francisco Courthouse, based upon active judge seniority;
4. A Judge sitting in the Oakland Courthouse, based on active judge seniority; and
5. A Judge sitting in the San Jose Courthouse based on active judge seniority.
6. An invitation shall be extended to the Immediate Past Chief Judge of the Court and to the Chief Magistrate Judge to serve *ex officio* without vote.

C. Term.

Each member (except *ex officio*) shall serve for a period of three years. Members may serve no more than one consecutive three-year term. If any of the three judges selected on the basis of seniority is unable to serve out his or her term, the judge sitting in that courthouse who is next in seniority among the active judges shall become a member. If a judge assumes an unexpired term vacated by another judge, the assuming judge shall serve for three years starting on the day following the last day of service of the judge who did not complete his or her service.

D. Meetings.

Executive Committee meetings shall be called as the Chief Judge deems appropriate or at the request of any member of the Committee. Three voting members of the Committee shall constitute a quorum.

E. Authority, Duties and Responsibilities.

The Executive Committee shall have the following authority, duties and responsibilities:

1. To act for the Court between regular monthly meetings of the Court on matters needing attention before the next regular monthly meeting;
2. To act as the Assignment Committee; and
3. To assist the Chief Judge in such matters as the Chief or the Court may request.

F. Review.

Any action taken by the Executive Committee shall be placed on the agenda of the next regular monthly meeting for review by the Court.

ADOPTED: May 25, 1999
AMENDED: April 20, 2010
AMENDED: October 11, 2011

FOR THE COURT:



James Ware
Chief Judge