

**UNITED STATES DISTRICT COURT
Northern District of California
Criminal Justice Act Unit**

2019

Interpreter Invoice
*For services provided
during calendar year 2019.*

As of September 21, 2015, the hourly rate for interpreter services is \$75.

- Complete one invoice for each date of service.
- Billing shall be in 6-minute increments. See cand.uscourts.gov/cja/billing_increment_chart.
- Invoices should be submitted to the attorney with Service Provider's Certification of Service.

Interpreter Name: _____
Street Address: _____
City: _____ State: _____ Zip Code: _____
Attorney Name: _____

Date of Service: _____
Case Number: _____
Defendant : _____

Service Time: Start: _____ End: _____ Total time: _____

Travel Times

Depart from: _____ Time: _____
Arrive at: _____ Time: _____
Mileage: _____ Toll: _____ Parking: _____ BART/MUNI: _____

Depart from: _____ Time: _____
Arrive at: _____ Time: _____
Mileage: _____ Toll: _____ Parking: _____ BART/MUNI: _____

Category totals

Total hours (service plus travel): _____ x \$75 per hour = _____

Total mileage: _____ x \$0.58/mile = _____

Total other travel expenses: _____

Total Compensation & Expenses Claimed: _____

Important: If you worked for any other court agency of this date (FPD, Probation, or USDC), you must provide the agency name, case number, and time of service below.

Agency	Case Number	Start time	End time
CJA			
FPD			
Probation			
USDC			