

**UNITED STATES DISTRICT COURT**  
Northern District of California  
280 South First Street  
San Jose, CA 95113

**Request for Quotations**  
**Lowest Price, Technically Acceptable**

*Request for Quotation*

RFQ Number: 25-SJ Refreshments

Date: September 6, 2024

Quotes Due by: 10:00 a.m. (PST), Friday, September 20, 2024

The United States District Court is seeking **Open Market Pricing** to provide jury refreshments on a need to order type structure. An award will be based on the lowest per person fixed price technically acceptable quote. The period of performance is October 1, 2024, through September 30, 2025. The court might hold up to 3 trials or more every two weeks at varying lengths. There might be weeks when there are no trials. Each trial approximately has 6 to 12 jurors. Vendor(s) will be responsible for morning refreshments for entire 12 months. The court reserves the right to have back-up vendor(s) for the services in case of any unforeseen events.

**Special Notes:**

- All items should be quoted as FOB Destination.
- Quotes should be emailed to [terri\\_jacobsen@cand.uscourts.gov](mailto:terri_jacobsen@cand.uscourts.gov) no later than 10:00 a.m. on 09/20/2024.
- Delivery person entering the courthouse will be required to show valid government identification to gain entrance.
- For this procurement, the Court requires the factors be included in the final proposal:
- Cancellation policy - the Court mandates a 24-hour cancellation policy.
- Delivery policy.
- Delivery cost if applicable.
- Price per person
- 

**Jury Refreshment requirements:**

Coffee (2.5 quarts)  
Bagel (1.2 per person)  
Pastry: Donuts  
Juice (8 oz)  
Fruit (whole)

- Each order may vary in terms of items requested. Example: Coffee but no juice, Bagel but no donuts, Coffee/Juice and fruits, Bagel/Donuts and Coffee, or everything.
- If the quote lacks the required information, then it will be rejected without further consideration.

Quotes must include the following:

Item No.	Description	Quantity	Unit	Unit Price	Price
1	Jury Refreshment:				
A	Coffee/Juice/bagel/fruit:				
B	Coffee/Bagel/ fruit (or juice)				
C	Coffee/Juice/pastries/fruit:				
D	Coffee/pastries/fruit (or juice)				
E	Full order (everything)				
	<b>Total</b>				
3	Delivery Fee if applicable Jury		Per trip		
4	Cancellation Fee if under 24 hrs if applicable		Per order		
5	Miscellaneous Fees if applicable				
6					
				<b>TOTAL</b>	<i>(contractor will fill in)</i>

\_\_\_\_\_  
Vendor's Name

\_\_\_\_\_  
Vendor's Phone Number/fax number/e-mail address

\_\_\_\_\_  
Vendor's Street Address

\_\_\_\_\_  
Vendor's City, State, and Zip Code

\_\_\_\_\_  
Signature of Person Authorized to Sign Quote

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed or Typed Name of Signatory

\_\_\_\_\_  
DUNS Number

\_\_\_\_\_  
Discount Terms or Net 30?

\_\_\_\_\_  
For the period of 10/1/2024 to 9/30/2025

\_\_\_\_\_  
Quantity Discount

## **STATEMENT OF WORK**

### **1. INTRODUCTION**

Refreshments may be offered to our juries during a trial at the expense of the Court.

### **2. PURPOSE**

All individuals reporting for jury duty may be provided light refreshments if the Court wishes.

### **3. SCOPE**

The vendor will provide refreshments based on the options listed on Special Notes.

Vendor will deliver the refreshments to inside to 280 South First Street, San Jose, California 95113. Exact location will be based on which courtroom a trial is occurring.

Vendor will have ample staff to accommodate a potential heavy influx of refreshments orders or order changes. Vendor should confirm all requests within half hour to one hour time frame with the courtroom deputy who places an order.

Vendor will deliver refreshments items on time to the correct location as listed on the Court provided order form.

Vendor will deal directly with the ordering party, typically a courtroom deputy, when arranging entry to court space.

The process is that a courtroom deputy will submit a request for jury refreshments to the Procurement Unit. The Procurement Unit will issue the courtroom deputy a unique ordering number. The courtroom deputy will then directly place the order with the unique ordering number with the vendor.

Vendor will provide all cups, utensils, napkins and thermal coffee/tea carafes.

### **4. SPECIAL REQUIREMENT**

All delivery personnel must carry a valid government form of identification to enter the Federal Courthouse located at 280 South First Street, San Jose, CA, 95113

### **5. LOCATION OF PERFORMANCE**

United States District Court  
280 South First Street  
San Jose, California 95113

### **6. INVOICES SHOULD BE SENT TO:**

United States District Court  
Attn: Terri Jacobsen  
450 Golden Gate Ave, room 16-1120  
San Francisco, CA 94102  
Attn: Terri Jacobsen  
[Terri\\_Jacobsen@cand.uscourts.gov](mailto:Terri_Jacobsen@cand.uscourts.gov)

**Terms & Conditions Attached**

**APPLICABLE JUDICIARY TERMS AND CONDITIONS**

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

(end)

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated as being incorporated in this contract: [*Contracting officer check as appropriate.*]

\_\_\_ Clause 2-35 F.o.b. Destination, Within Judiciary's Premises (JAN 2003)

\_\_\_ Clause 2-130 Energy Efficiency in Energy-Consuming Products (APR 2013)

\_\_\_ Clause 2-135 IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013)

X Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2013)

\_\_\_ Clause 6-85 Commercial Computer Software License (APR 2013)

\_\_\_ Clause 6-105 California E-Waste Fee (APR 2013)

\_\_\_ Clause 7-115 Availability of Funds (JAN 2003)

## SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated in this solicitation: [*Contracting officer check as appropriate.*]

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(end)

### Solicitation Provisions Incorporated by Reference

Provision 2-100, Brand Name or Equal (APR 2013)

Provision 3-135, Single or Multiple Awards (JAN 2003)

Provision 2-85C, Evaluation of Options Exercised at Time of Contract Award (JAN 2003)

### Additional Solicitation Provisions

Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a fixed price type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

(end)

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) *Definitions.*

“Taxpayer Identification (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror’s relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror’s TIN.

(d) *Taxpayer Identification Number(TIN):* \_\_\_\_\_

- TIN has been applied for.
- TIN is not required, because:
  - Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
  - Offeror is an agency or instrumentality of a foreign government;
  - Offeror is an agency or instrumentality of the federal government.

(e) *Type of organization:*

- sole proprietorship;
- partnership;
- corporate entity (not tax-exempt);
- corporate entity (tax-exempt);
- government entity (federal, state or local);
- foreign government;
- international organization per 26 CFR 1.6049-4;
- other\_\_\_\_\_.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is , is not,  51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
  - Black American
  - Hispanic American
  - Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
  - Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
  - Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
  - Individual/concern, other than one of the preceding.

"REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR  
 THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION  
 By direction of the Secretary of Labor | WAGE AND HOUR DIVISION  
 WASHINGTON D.C. 20210

Wage Determination No.: 2015-5641  
 Daniel W. Simms Division of | Revision No.: 24  
 Director Wage Determinations | Date Of Last Revision: 04/19/2024

Note: Contracts subject to the Service Contract Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658.

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022: Executive Order 14026 generally applies to the contract. The contractor must pay all covered workers at least \$17.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024.

If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022: Executive Order 13658 generally applies to the contract. The contractor must pay all covered workers at least \$12.90 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024.

The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the Executive Orders is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: California

Area: California County of Santa Clara

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I	24.14	
01012 - Accounting Clerk II	27.09	
01013 - Accounting Clerk III	30.30	
01020 - Administrative Assistant	49.26	
01035 - Court Reporter	37.98	

01041 - Customer Service Representative I	21.20
01042 - Customer Service Representative II	23.12
01043 - Customer Service Representative III	25.95
01051 - Data Entry Operator I	20.97
01052 - Data Entry Operator II	22.88
01060 - Dispatcher, Motor Vehicle	29.13
01070 - Document Preparation Clerk	22.73
01090 - Duplicating Machine Operator	22.73
01111 - General Clerk I	20.37
01112 - General Clerk II	22.22
01113 - General Clerk III	24.94
01120 - Housing Referral Assistant	31.71
01141 - Messenger Courier	23.02
01191 - Order Clerk I	22.90
01192 - Order Clerk II	24.99
01261 - Personnel Assistant (Employment) I	23.87
01262 - Personnel Assistant (Employment) II	26.70
01263 - Personnel Assistant (Employment) III	29.78
01270 - Production Control Clerk	32.90
01290 - Rental Clerk	21.87
01300 - Scheduler, Maintenance	25.43
01311 - Secretary I	25.43
01312 - Secretary II	28.45
01313 - Secretary III	31.71
01320 - Service Order Dispatcher	25.60
01410 - Supply Technician	49.26
01420 - Survey Worker	28.29
01460 - Switchboard Operator/Receptionist	22.41
01531 - Travel Clerk I	24.40
01532 - Travel Clerk II	25.83
01533 - Travel Clerk III	27.71
01611 - Word Processor I	22.04
01612 - Word Processor II	24.75
01613 - Word Processor III	27.68
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	35.31
05010 - Automotive Electrician	34.15
05040 - Automotive Glass Installer	32.38
05070 - Automotive Worker	32.38
05110 - Mobile Equipment Servicer	28.78
05130 - Motor Equipment Metal Mechanic	35.92
05160 - Motor Equipment Metal Worker	32.38
05190 - Motor Vehicle Mechanic	35.92
05220 - Motor Vehicle Mechanic Helper	26.85
05250 - Motor Vehicle Upholstery Worker	30.63
05280 - Motor Vehicle Wrecker	32.38
05310 - Painter, Automotive	34.15
05340 - Radiator Repair Specialist	32.38
05370 - Tire Repairer	21.28
05400 - Transmission Repair Specialist	35.92
07000 - Food Preparation And Service Occupations	
07010 - Baker	20.30
07041 - Cook I	23.00
07042 - Cook II	25.88



07070 - Dishwasher	19.36
07130 - Food Service Worker	19.95
07210 - Meat Cutter	23.17
07260 - Waiter/Waitress	18.46
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	26.05
09040 - Furniture Handler	17.49
09080 - Furniture Refinisher	26.05
09090 - Furniture Refinisher Helper	20.48
09110 - Furniture Repairer, Minor	23.36
09130 - Upholsterer	26.05
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	20.00
11060 - Elevator Operator	20.09
11090 - Gardener	27.86
11122 - Housekeeping Aide	20.45
11150 - Janitor	20.45
11210 - Laborer, Grounds Maintenance	22.20
11240 - Maid or Houseman	21.59
11260 - Pruner	20.32
11270 - Tractor Operator	25.99
11330 - Trail Maintenance Worker	22.20
11360 - Window Cleaner	22.35
12000 - Health Occupations	
12010 - Ambulance Driver	25.99
12011 - Breath Alcohol Technician	36.43
12012 - Certified Occupational Therapist Assistant	42.95
12015 - Certified Physical Therapist Assistant	45.28
12020 - Dental Assistant	30.61
12025 - Dental Hygienist	65.12
12030 - EKG Technician	40.09
12035 - Electroneurodiagnostic Technologist	40.09
12040 - Emergency Medical Technician	25.99
12071 - Licensed Practical Nurse I	32.57
12072 - Licensed Practical Nurse II	36.43
12073 - Licensed Practical Nurse III	40.63
12100 - Medical Assistant	29.09
12130 - Medical Laboratory Technician	37.01
12160 - Medical Record Clerk	30.49
12190 - Medical Record Technician	34.10
12195 - Medical Transcriptionist	24.87
12210 - Nuclear Medicine Technologist	84.50
12221 - Nursing Assistant I	18.13
12222 - Nursing Assistant II	20.38
12223 - Nursing Assistant III	22.24
12224 - Nursing Assistant IV	24.98
12235 - Optical Dispenser	28.86
12236 - Optical Technician	29.33
12250 - Pharmacy Technician	29.01
12280 - Phlebotomist	28.87
12305 - Radiologic Technologist	60.82
12311 - Registered Nurse I	48.58
12312 - Registered Nurse II	59.42
12313 - Registered Nurse II, Specialist	59.42

12314 - Registered Nurse III	71.88	
12315 - Registered Nurse III, Anesthetist	71.88	
12316 - Registered Nurse IV	86.16	
12317 - Scheduler (Drug and Alcohol Testing)	45.14	
12320 - Substance Abuse Treatment Counselor	34.38	
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I	30.01	
13012 - Exhibits Specialist II	37.19	
13013 - Exhibits Specialist III	45.47	
13041 - Illustrator I	32.89	
13042 - Illustrator II	40.77	
13043 - Illustrator III	49.84	
13047 - Librarian	45.13	
13050 - Library Aide/Clerk	25.21	
13054 - Library Information Technology Systems Administrator	40.77	
13058 - Library Technician	26.93	
13061 - Media Specialist I	29.41	
13062 - Media Specialist II	32.89	
13063 - Media Specialist III	36.66	
13071 - Photographer I	23.69	
13072 - Photographer II	26.50	
13073 - Photographer III	32.84	
13074 - Photographer IV	40.17	
13075 - Photographer V	48.59	
13090 - Technical Order Library Clerk	31.64	
13110 - Video Teleconference Technician	31.34	
14000 - Information Technology Occupations		
14041 - Computer Operator I	28.95	
14042 - Computer Operator II	32.39	
14043 - Computer Operator III	36.12	
14044 - Computer Operator IV	40.13	
14045 - Computer Operator V	44.44	
14071 - Computer Programmer I	(see 1)	
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator	28.95	
14160 - Personal Computer Support Technician	40.13	
14170 - System Support Specialist	44.44	
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)	52.59	
15020 - Aircrew Training Devices Instructor (Rated)	63.60	
15030 - Air Crew Training Devices Instructor (Pilot)	76.25	
15050 - Computer Based Training Specialist / Instructor	52.59	
15060 - Educational Technologist	45.68	
15070 - Flight Instructor (Pilot)	76.25	
15080 - Graphic Artist	45.06	
15085 - Maintenance Test Pilot, Fixed, Jet/Prop	76.25	
15086 - Maintenance Test Pilot, Rotary Wing	76.25	
15088 - Non-Maintenance Test/Co-Pilot	76.25	

15090 - Technical Instructor	37.29	
15095 - Technical Instructor/Course Developer		45.62
15110 - Test Proctor	30.10	
15120 - Tutor	30.10	
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler	20.98	
16030 - Counter Attendant	20.98	
16040 - Dry Cleaner	23.99	
16070 - Finisher, Flatwork, Machine	20.98	
16090 - Presser, Hand	20.98	
16110 - Presser, Machine, Drycleaning	20.98	
16130 - Presser, Machine, Shirts	20.98	
16160 - Presser, Machine, Wearing Apparel, Laundry		20.98
16190 - Sewing Machine Operator	24.99	
16220 - Tailor	26.00	
16250 - Washer, Machine	21.98	
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		34.05
19040 - Tool And Die Maker	40.65	
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator	23.16	
21030 - Material Coordinator	32.90	
21040 - Material Expediter	32.90	
21050 - Material Handling Laborer	21.81	
21071 - Order Filler	21.18	
21080 - Production Line Worker (Food Processing)		23.16
21110 - Shipping Packer	23.02	
21130 - Shipping/Receiving Clerk	23.02	
21140 - Store Worker I	20.22	
21150 - Stock Clerk	25.67	
21210 - Tools And Parts Attendant	23.16	
21410 - Warehouse Specialist	23.16	
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder	45.32	
23019 - Aircraft Logs and Records Technician		36.83
23021 - Aircraft Mechanic I	43.20	
23022 - Aircraft Mechanic II	45.32	
23023 - Aircraft Mechanic III	47.21	
23040 - Aircraft Mechanic Helper	32.30	
23050 - Aircraft, Painter	41.06	
23060 - Aircraft Servicer	36.83	
23070 - Aircraft Survival Flight Equipment Technician		41.06
23080 - Aircraft Worker	38.96	
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I		38.96
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II		43.20
23110 - Appliance Mechanic	31.74	
23120 - Bicycle Repairer	22.61	
23125 - Cable Splicer	56.83	
23130 - Carpenter, Maintenance	36.35	
23140 - Carpet Layer	38.24	
23160 - Electrician, Maintenance	47.58	
23181 - Electronics Technician Maintenance I		32.67

23182 - Electronics Technician Maintenance II	34.46
23183 - Electronics Technician Maintenance III	36.24
23260 - Fabric Worker	37.57
23290 - Fire Alarm System Mechanic	39.38
23310 - Fire Extinguisher Repairer	35.31
23311 - Fuel Distribution System Mechanic	50.09
23312 - Fuel Distribution System Operator	40.15
23370 - General Maintenance Worker	29.31
23380 - Ground Support Equipment Mechanic	43.20
23381 - Ground Support Equipment Servicer	36.83
23382 - Ground Support Equipment Worker	38.96
23391 - Gunsmith I	35.31
23392 - Gunsmith II	39.73
23393 - Gunsmith III	44.06
23410 - Heating, Ventilation And Air-Conditioning Mechanic	37.83
23411 - Heating, Ventilation And Air Contidioning Mechanic (Research Facility)	39.67
23430 - Heavy Equipment Mechanic	38.18
23440 - Heavy Equipment Operator	50.53
23460 - Instrument Mechanic	38.19
23465 - Laboratory/Shelter Mechanic	41.89
23470 - Laborer	21.81
23510 - Locksmith	32.01
23530 - Machinery Maintenance Mechanic	38.25
23550 - Machinist, Maintenance	32.43
23580 - Maintenance Trades Helper	24.12
23591 - Metrology Technician I	38.19
23592 - Metrology Technician II	40.05
23593 - Metrology Technician III	41.72
23640 - Millwright	44.06
23710 - Office Appliance Repairer	27.70
23760 - Painter, Maintenance	28.69
23790 - Pipefitter, Maintenance	41.52
23810 - Plumber, Maintenance	39.47
23820 - Pncudraulic Systems Mechanic	44.06
23850 - Rigger	44.12
23870 - Scale Mechanic	39.73
23890 - Sheet-Metal Worker, Maintenance	44.68
23910 - Small Engine Mechanic	25.28
23931 - Telecòmmunications Mechanic I	38.00
23932 - Telecòmmunications Mechanic II	39.85
23950 - Telephone Lineman	48.48
23960 - Welder, Combination, Maintenance	30.23
23965 - Well Driller	44.06
23970 - Woodcraft Worker	44.06
23980 - Woodworker	35.31
24000 - Personal Needs Occupations	
24550 - Case Manager	26.84
24570 - Child Care Attendant	19.99
24580 - Child Care Center Clerk	24.93
24610 - Chore Aide	17.20
24620 - Family Readiness And Support Services Coordinator	26.84

24630 - Homemaker	26.84
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	52.86
25040 - Sewage Plant Operator	52.24
25070 - Stationary Engineer	52.86
25190 - Ventilation Equipment Tender	39.51
25210 - Water Treatment Plant Operator	52.24
27000 - Protective Service Occupations	
27004 - Alarm Monitor	45.08
27007 - Baggage Inspector	22.39
27008 - Corrections Officer	53.37
27010 - Court Security Officer	54.89
27030 - Detection Dog Handler	25.04
27040 - Detention Officer	53.37
27070 - Firefighter	53.37
27101 - Guard I	22.39
27102 - Guard II	25.04
27131 - Police Officer I	62.90
27132 - Police Officer II	69.88
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	24.08
28042 - Carnival Equipment Repairer	25.81
28043 - Carnival Worker	18.82
28210 - Gate Attendant/Gate Tender	27.53
28310 - Lifeguard	19.45
28350 - Park Attendant (Aide)	30.79
28510 - Recreation Aide/Health Facility Attendant	22.48
28515 - Recreation Specialist	37.79
28630 - Sports Official	24.53
28690 - Swimming Pool Operator	29.04
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	37.36
29020 - Hatch Tender	37.36
29030 - Line Handler	37.36
29041 - Stevedore I	35.32
29042 - Stevedore II	39.39
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	56.27
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	38.81
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	42.74
30021 - Archeological Technician I	25.69
30022 - Archeological Technician II	28.74
30023 - Archeological Technician III	34.13
30030 - Cartographic Technician	34.44
30040 - Civil Engineering Technician	40.77
30051 - Cryogenic Technician I	36.52
30052 - Cryogenic Technician II	40.34
30061 - Drafter/CAD Operator I	25.69
30062 - Drafter/CAD Operator II	28.74
30063 - Drafter/CAD Operator III	32.03
30064 - Drafter/CAD Operator IV	38.48
30081 - Engineering Technician I	20.51
30082 - Engineering Technician II	23.02
30083 - Engineering Technician III	25.74

30084 - Engineering Technician IV	31.90	
30085 - Engineering Technician V	39.02	
30086 - Engineering Technician VI	47.20	
30090 - Environmental Technician	33.56	
30095 - Evidence Control Specialist	32.98	
30210 - Laboratory Technician	28.70	
30221 - Latent Fingerprint Technician I	47.23	
30222 - Latent Fingerprint Technician II	52.17	
30240 - Mathematical Technician	43.43	
30361 - Paralegal/Legal Assistant I	25.65	
30362 - Paralegal/Legal Assistant II	31.78	
30363 - Paralegal/Legal Assistant III	38.86	
30364 - Paralegal/Legal Assistant IV	47.04	
30375 - Petroleum Supply Specialist	40.34	
30390 - Photo-Optics Technician	35.89	
30395 - Radiation Control Technician	40.34	
30461 - Technical Writer I	41.65	
30462 - Technical Writer II	50.95	
30463 - Technical Writer III	61.64	
30491 - Unexploded Ordnance (UXO) Technician I		35.77
30492 - Unexploded Ordnance (UXO) Technician II		43.27
30493 - Unexploded Ordnance (UXO) Technician III		51.87
30494 - Unexploded (UXO) Safety Escort	35.77	
30495 - Unexploded (UXO) Sweep Personnel	35.77	
30501 - Weather Forecaster I	38.48	
30502 - Weather Forecaster II	46.80	
30620 - Weather Observer, Combined Upper Air Or	(see 2)	32.03
Surface Programs		
30621 - Weather Observer, Senior	(see 2)	34.44
31000 - Transportation/Mobile Equipment Operation Occupations		
31010 - Airplane Pilot	43.27	
31020 - Bus Aide	29.04	
31030 - Bus Driver	40.37	
31043 - Driver Courier	21.79	
31260 - Parking and Lot Attendant	20.28	
31290 - Shuttle Bus Driver	21.29	
31310 - Taxi Driver	16.43***	
31361 - Truckdriver, Light	23.35	
31362 - Truckdriver, Medium	24.87	
31363 - Truckdriver, Heavy	30.08	
31364 - Truckdriver, Tractor-Trailer	30.08	
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist	21.10	
99030 - Cashier	18.95	
99050 - Desk Clerk	20.37	
99095 - Embalmer	29.38	
99130 - Flight Follower	35.77	
99251 - Laboratory Animal Caretaker I		21.96
99252 - Laboratory Animal Caretaker II		23.54
99260 - Marketing Analyst	60.76	
99310 - Mortician	29.38	
99410 - Pest Controller	23.02	
99510 - Photofinishing Worker	18.79	
99710 - Recycling Laborer	37.29	

99711 - Recycling Specialist	43.66
99730 - Refuse Collector	34.12
99810 - Sales Clerk	19.57
99820 - School Crossing Guard	22.76
99830 - Survey Party Chief	61.64
99831 - Surveying Aide	31.02
99832 - Surveying Technician	39.11
99840 - Vending Machine Attendant	19.50
99841 - Vending Machine Repairer	23.46
99842 - Vending Machine Repairer Helper	19.50

\*\*\*Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.20 per hour) or 13658 (\$12.90 per hour). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 and 13658 are not currently being enforced as to contracts or contract-like instruments entered into with the federal government in connection with seasonal recreational services or seasonal recreational equipment rental for the general public on federal lands. The minimum wage requirements of Executive Order 14026 also are not currently being enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

**ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:**

**HEALTH & WELFARE:** \$4.98 per hour, up to 40 hours per week, or \$199.20 per week or \$863.20 per month

**HEALTH & WELFARE EO 13706:** \$4.57 per hour, up to 40 hours per week, or \$182.80 per week, or \$792.13 per month\*

\*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

**VACATION:** 2 weeks paid vacation after 1 year of service with a contractor or

successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

**HOLIDAYS:** A minimum of twelve paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

**THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:**

**1) COMPUTER EMPLOYEES:** This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least \$27.63 per hour (or at least \$684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry, and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

**2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY:** If you



work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost); reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial

laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the ""Service Contract Act Directory of Occupations"", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\***

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."