



JOB ANNOUNCEMENT

UNITED STATES DISTRICT COURT NORTHERN DISTRICT OF CALIFORNIA

RICHARD SEEBORG
Chief Judge

San Francisco Division
450 Golden Gate Avenue
San Francisco, CA 94102

Oakland Division
1301 Clay Street
Oakland, CA 94612

San Jose Division
280 South 1st Street, Room 2112
San Jose, CA 95113

Eureka-McKinleyville Division
3140 Boeing Avenue
McKinleyville, CA 95519

Position: Judicial Law Clerk to Magistrate Judge Virginia K. DeMarchi

Classification Level: JSP-11/01 to JSP-13/10

Salary Range: \$92,433 - \$171,268, Depending upon Experience and Qualifications

Location: San Jose, CA

Opening Date: November 24, 2025

Closing Date: January 30, 2026

POSITION OVERVIEW

Magistrate Judge Virginia K. DeMarchi is accepting applications for a judicial law clerk position in San Jose, California. Principal duties include extensive legal research and writing on a full range of civil issues arising in federal court. The position begins September 8, 2026, and continues until September 3, 2027, unless extended.

QUALIFICATIONS

Applicants must have exceptional research, writing, organizational, and communication skills, and demonstrated ability to work both independently and as part of a team. Applicants with prior litigation work experience are encouraged to apply.

COMPENSATION AND BENEFITS

Compensation will be set based on experience and qualifications pursuant to the policies and guidelines set forth in the Judicial Salary Plan. This temporary appointment does not meet the eligibility requirements to receive benefits.

INFORMATION FOR APPLICANTS

The court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement without prior written or other notice.

The successful candidate for this position is subject to an FBI fingerprint check and background investigation (employment will be provisional and contingent upon the satisfactory completion of the required background investigation), will be required to adhere to a code of conduct (which is available upon request) and is subject to mandatory direct deposit of federal wages. The court is not authorized to reimburse travel expenses for interviews or relocations.

Interviewing Non-Citizens and Making Offers of Future Employment: Non-citizens may be interviewed and considered for employment, but employment offers will only be made to individuals who qualify under one of the exceptions in 8 U.S.C. § 1324b(a)(3)(B). In most cases, this means that an offer of employment cannot be made unless the candidate is a lawful permanent resident who is seeking U.S. citizenship.

Equal Focused Employer

We value diversity and are committed to equity and inclusion in our workplace. The court encourages applications from all qualified individuals and seeks a diverse pool of applicants in terms of race, ethnicity, national origin, sex, gender identity and expression, sexual orientation, age, languages spoken, veteran's status, disability, religion, and socio-economic circumstance.

Applicants with disabilities: If you need reasonable accommodation for any part of the application or hiring process, please notify the Human Resources Unit at 415-522-2147. Determinations on such requests will be made on a case-by-case basis.

APPLICATION PROCEDURE

Please submit a resume, cover letter, writing sample reflecting the applicant's own work, two references, and a law school transcript through OSCAR (<https://oscar.uscourts.gov/>). Letters of recommendation are optional.

Due to the volume of applications anticipated, the court will only communicate with those candidates selected for interview.